

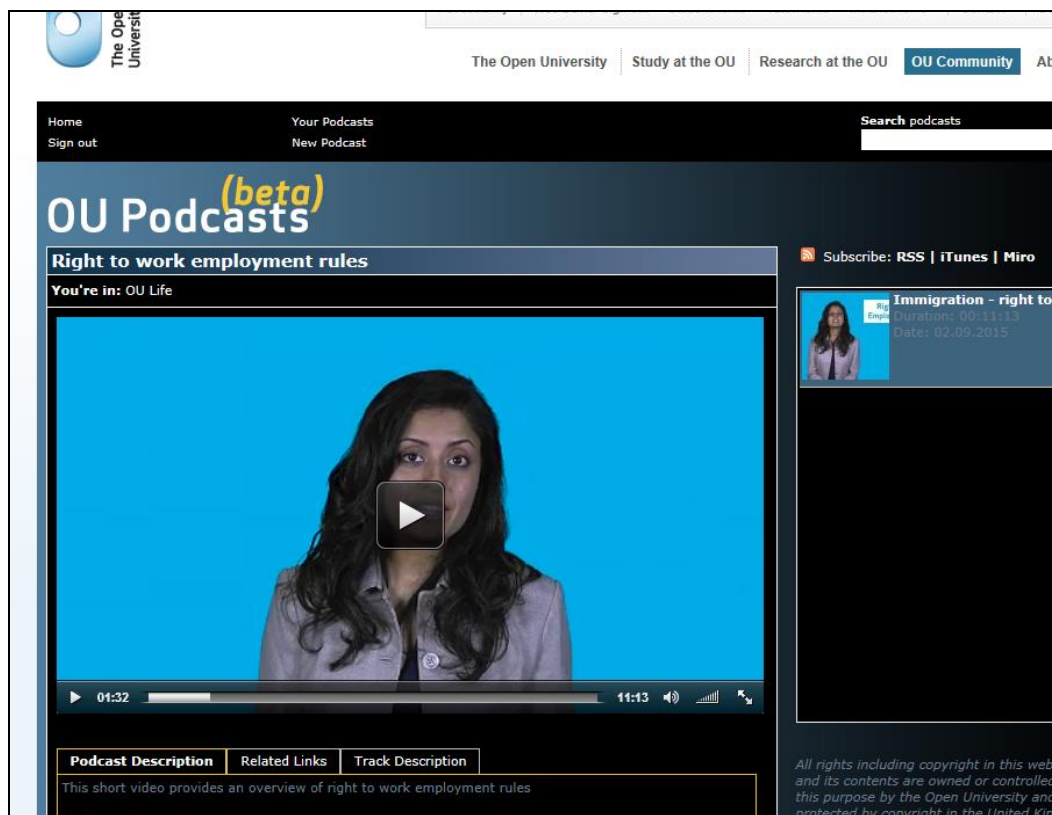
Immigration right to work podcast

As an employer, the University has a duty to carry out document checks on all individuals to make sure that they have the right to work in the UK before they are employed so that the University only employs people who are legally allowed to work.

A podcast has been designed to reinforce the importance of the 'right to work' checks. It provides an overview of the generic requirements in particular:

- Why these checks are important
- How these need to be carried out; and
- Provides a link to detailed guidance available from the People Services Intranet

The podcast is approximately ten minutes in length and can be accessed here: <http://podcast.open.ac.uk/pod/3398>. It is designed to be used as part of training for those who are responsible for carrying out these checks. It can also be used in many other ways including induction training, refresher training and can also raise awareness for others i.e. recruitment panel members.



The screenshot shows the OU Podcasts (beta) website interface. At the top, there is a navigation bar with links for 'Home', 'Sign out', 'Your Podcasts', and 'New Podcast'. A search bar is also present. The main content area features a video player for the podcast 'Right to work employment rules'. The video player shows a woman speaking against a blue background. Below the video player, there are tabs for 'Podcast Description', 'Related Links', and 'Track Description'. The 'Podcast Description' tab is active, showing the text: 'This short video provides an overview of right to work employment rules'. To the right of the video player, there is a sidebar with a 'Subscribe: RSS | iTunes | Miro' button and a thumbnail for the 'Immigration - right to work' podcast, which includes details like 'Duration: 00:11:13' and 'Date: 02.09.2015'. At the bottom right, there is a copyright notice: 'All rights including copyright in this website and its contents are owned or controlled for this purpose by the Open University and protected by copyright in the United Kingdom'.